



BLB Privatized Housing, LLC  
Barksdale Family Housing  
201 Langley Drive  
Barksdale AFB, LA 71110  
318-747-2723 Office  
318-747-2725 Fax

## Pre Inspection Reminders and Tips

*This is a quick glance at some items that are commonly missed during the final inspection. Please refer to and use the Move-Out Checklist that was given in your Notice to Vacate package for a step by step guide on what will be expected at your final inspection. For any questions regarding your inspection, please contact our office at (318)-395-6689.*

- **Trash and Recycle Bins**

- **ALL** trash bins must be emptied and cleaned. *Please make a note of when the last day your trash will be picked up **before** your move out.* Once trash has been picked up, you may use the dumpster behind our maintenance office during normal business hours of 0730-1630.
  - To clean the trash bins, Easy-Off Oven Cleaner works great! Once they are empty, spray the bins with Easy-Off, let it sit over night, and then rinse thoroughly with a hose. Because it is a degreaser, it helps melt the tough stuff off and easier to clean.
  - Once cleaned, place in your garage for inspection.
  - There is a per-bag fee if trash is remaining in the bin at time of move out, as well as a cleaning fee if either bin isn't to standard.

- **Yard**

- If you have a pet, **ALL** feces must be picked up in the front, side, and back yard. There is a \$10 charge per pile if not removed prior to final inspection.
- **ALL** weeds must be removed from flower beds (front, side, and back). Grass is okay, but if it's considered a weed or a dead plant, please remove it. Please make note that there is a \$30/hour charge for weed removal.
- If you have a dish or satellite, you may leave the pole, but the satellite must be properly disconnected and disposed.
- If you have a fence installed, it is your responsibility to remove the fence, fill the holes, and lay grass seed in bare spots.
  - Grass seed can be picked up from Self Help located in our maintenance office.

- **Carpet**

- **ALL** carpet is expected to be cleaned. Any stains, even on high traffic areas, is considered debris and will result in a carpet cleaning or replacement charge.
- For continuity in our homes, we require for all rooms on a level of the home to be cleaned if one room is not satisfactorily cleaned.

- **Cabinets and Drawers**

- **ALL** cabinets and drawers need to be cleaned out. Make sure all kitchen drawers are emptied and wiped clean from all debris. For bathrooms, make sure the drawers are free of hair and makeup residue.
- **ALL** drawer paper/liner must be removed.
- **Appliances**
  - Dishwasher exterior door needs to be wiped clean, as well as the interior doors and sides.
    - To clean the interior as a whole, run an empty cycle on vinegar.
  - The oven and stove top need to be free of **ALL** crumbs, burnt on food, and residue from cleaner.
    - Soaking the burner plates in ammonia for 24 hours in a trash bag helps significantly to remove burnt on food!
  - Refrigerator needs to be free of **ALL** crumbs, leftover food, liquid residue, or other foreign objects. Please make sure to **TURN OFF** the ice maker and empty any ice that may be in the container.
  - *Please note that there is a charge per appliance that isn't cleaned to standards.*
- **Garage**
  - Garage must be free of any oil stains and dirt.
    - Please note that you will be responsible for any oil stains not marked in your move-in checklist. Garage floor cleanings start at \$30/hour.
      - If there are light stains that can be removed, kitty litter or dawn dishwashing soap mixed with hot water may come in handy!
- **Keys**
  - Please have all house, garage, pool, and mail box keys present at final out.
    - If keys have been lost, it is \$50 per house and garage key; \$50 for pool and \$25 for mail key.

Please initial acknowledging that you have received and understand what is required at your final out.

\_\_\_\_\_ **Resident initial**

\_\_\_\_\_ **BFH Staff initial**